

ADMINISTRATOR ASSISTANCE

Capital Assets/Accumulated Depreciation Review

Review and amend the Detailed Capital Asset Listing for insignificant items

Determine the Useful Life of Assets

Calculate the Beginning Year Accumulated Depreciation Balance

Calculate the Fiscal Year 2021 Depreciation Amounts

Review of audit period expenses to determine if all assets purchased are included in the Detailed Listing of Capital Assets

Amend the Detailed Capital Asset Listing for all items determined to be capital asset purchases not included

Review of the Detailed Capital Asset Listing for disposal items

Reviewed and amended the technology asset items to determine amounts needed for Reporting



Administrator Assistance

Phone 765.563.8210

Box 87—116 W. 7th St. Brookston, IN 47923

Steve Wittenauer—Manager/Owner

Cell Phone: 765-418-5727

www.administratorassistance.com