

SCHOOL CLIMATE AUDIT

Administrator Assistance has experience doing School Climate Audits. They have been very useful in helping Administrators determine the health of their individual school and corporation overall.

PURPOSE:

1. General overall audit of culture of the Building Staff– use for a new administrator
2. General communication to be established with internal and external community members
3. Involve community involvement in the school corporation
4. Non evaluative and anonymous in name so overall trend and information can be filed and shared

PROCEDURE:

1. Meet with Administration to see what they want to get from the audit
2. Look over recent data to begin the process to see how it contributes to the expectation of the audit
3. Develop a timeline and plan– A scope is determined and a survey is developed. The survey is administered electronically, is anonymous and covers items like curriculum, communication, facilities, and relationships. The surveys want participants to judge the questions in two ways.
1.) What is important to them? 2.) Is it present in their building?
4. Administration chose what groups to be included—Board, School Personnel, Community, Parents and Students
5. Focus Groups is also an option
6. Observations in classrooms, hallways, activities, etc.
7. Report will be given to Schools, Board and Community via a Power Point as well as a written report given to the corporation.

If you have an interest in this program, please contact:

Steve Wittenauer, Manager/Owner—Office Phone: 765-563-8210/Cell: 765-418-5727

stevewittenauer@gmail.com

website: administratorassistance.com

